



SINUS AND SPUTUM CUP SHIPPING INSTRUCTIONS / LIST OF CONTENTS

Sinus and Sputum Cup Kit Shipping Instructions:

Please Note: **Sample containers must be labeled with the patient's name. Unlabeled specimens will be rejected.** Please consult the List of Contents below to ensure all of the kit materials have been provided. You can download a copy of this form for your own records at: www.frylabs.com/forms This kit is IATA, DOT, and USPS compliant for "Category B UN3373".

1. Inspect the kit to ensure it is in good condition and has not been damaged during shipment or storage. The sample collection containers should be sealed.
2. Freeze the cool pack that is included with the kit.
3. Legibly label the plastic sample cup with the patient name, collection date, and collection time. Samples should **NOT** be stored or mixed with any preservatives or solutions. Sample(s) should be placed in the provided sterile container and shipped using these instructions.
4. **Do not use during surgical procedures. Only sample from materials already removed from the patient.** Sample(s) should be placed in the provided sterile container and shipped using these instructions. Aseptic collection technique is very important during collection and sampling.
5. Place the cool pack, sample container(s), and the enclosed absorbent paper inside of the biohazard bag. The completed requisition (**it must be filled out completely or delay of testing may occur**) should be placed in the back pocket of this bag, **NOT** inside the box with the sample.
6. Place the biohazard bag inside of the styrofoam box. Use the included red tape to seal the styrofoam box by taping around the seam between the styrofoam box lid and base.
7. Place the styrofoam box inside of the provided white cardboard box along with this sheet and close the box (copies of these instructions are available on our website at www.frylabs.com/forms. If a UN3373 label is not already on the white box please adhere it on the bottom of the box.
8. For STAT testing, please call our office to schedule a courier pickup. Please clearly indicate on the test requisition the sample is intended for STAT testing. Skip step 9 and 10.
9. Place the box inside the FedEx shipping bag and seal the bag shut. Note: Please review at the billable stamp on the front of the enclosed clinical pack. If it says *2-Day*, ship your sample **Monday, Tuesday, or Wednesday**. If it says *Standard Overnight*, ship your sample **Monday, Tuesday, Wednesday, or Thursday**.
10. Take the package to your nearest FedEx location and they will help you from there. Go to <http://fedex.com/us/> or call 1.800.463.3339 to determine the nearest FedEx location or for assistance with your shipping needs.

List of Contents:

This item list must be placed between the secondary receptacle(s) and outer packaging in accordance with IATA Packing Instruction 650.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Diagnostic Specimen Container(s) | <input checked="" type="checkbox"/> Absorbent Pad(s) |
| <input checked="" type="checkbox"/> Requisition | <input checked="" type="checkbox"/> Instructions/List of Contents |
| <input checked="" type="checkbox"/> Styrofoam Container | <input checked="" type="checkbox"/> Biohazard Bag |
| <input checked="" type="checkbox"/> Cool Pack/Refrigerant | <input checked="" type="checkbox"/> Waterproof Tape |